

PARKLAND COMMUNITY CENTRE (PARK 96)
14660 Parkland Blvd SE, Calgary, AB T2J 6L5



47th ANNUAL GENERAL MEETING
Parkland Community Centre Ltd. (Park 96)
14660 Parkland Boulevard SE, Calgary

Monday June 10, 2024 7:30PM

Attendance:

Board members present:

Chris Fenton (President)	Joe Grant (Treasurer)	
Neil Burns	Mandy Campbell (VP)	
Richard Outtrim (Secretary)	Madeleine Phaneuf	
Lisa Gallant (X)	Marco Rivas	
Kerry Cooper	Cory Wright	
Qwin Thiesen (staff)	Jennifer Stone (GM)	

1) Verification of membership and distribution of voting cards (commence at 7:00 pm)

- a. Quorum: 23 members attended the meeting. 10 proxies received.

2) Call to order and opening remarks

- a. President of the Park 96 board, Chris Fenton opened the meeting by welcoming guests. After confirming the requisite quorum of 20 was achieved through members in attendance and by proxy, the meeting was called to order at 7:31 PM.

3) Appointment of Recording Secretary

- a. Member Richard Outtrim Board Secretary agreed to act as recording secretary.
- MOVED by Phil Markovich, and SECONDED by Marco Rivas, to approve Richard Outtrim as recording secretary.
 - **33 Voted For/ 0 Voted Against/CARRIED**

4) Approval of Agenda

- a. MOVED by Cory Wright and SECONDED by Phil Markovich to approve the agenda as presented
- b. **Voted For 33/0 Voted Against/CARRIED**

5) Approval of minutes of the 2023 Annual General Meeting held June 5th, 2023

- a. Correction of the Auditor's Firm to Vista Accounting
- b. MOVED by Madeleine Phaneuf and SECONDED by Brad Schaal to approve the minutes of the Annual General Meeting held June 5th, 2023 as circulated.
- c. **Voted For 33/0 Voted Against/CARRIED**

6) Auditors Financial Report

- a. Stephen Johnson CA Partner with Vista Accounting, Park 96's accountant, reviewed the financial statements year ended 31 December 2023. Stephen provided a summary of the audit process: looked at a sampling of transactions and reviewed others. Unable to audit all transactions due to small dollar amounts. Looked at trends and controls. Revenue down, amount \$37K



- MOVED by Richard Outtrim and SECONDED by Neil Burns to accept 2023 audited documents presented also permit the Board of Directors to appoint the auditor for 2024 and to authorize Directors to fix the auditor's remuneration.
- **33 voted for/0 Voted against/CARRIED**

7) President's Report – 2023 Business & Review

- a. Randy Birch has retired from his position as the Operations Manager. He's been at the Park for 9 years and will be transitioning to his new role as Senior Maintenance Staff where he'll help with technical projects: irrigation system, ice making, etc.
- b. Qwin Thiesen has been at the Park for over a year and has taken over the role of Operations Manager.
- c. Anita McCartney has been hired as Park Office Assistant where she works primarily on organizing rentals, invoices and events planning.
- d. The Park has also been successful applying for Summer Student Grants which has provided funds to bring on three Summer Students.
- e. The Board of Directors has transitioned to create working board positions where Directors are assigned specific roles. Events Director (2), Office Liaison (2), Maintenance Liaison (2), Community Relations, Sponsorship and the 5-Year Planning Committee.
- f. The Park held a number of successful events in 2023: Easter Egg Hunt, Summer Sundays, Movie Night and Camp Out, Family Christmas Party and New Year's Fireworks.
- g. The number Park rentals have continued to increase compared to past years
- h. 2024 Planned Events
 - P96 BASSMENT: Jazz Club May 4
 - Movie Night & Camp Out in the Park: Friday, July 19
 - Summer Sundays: starts in July
 - Park96 Disc Golf Tournament: Space Race October
 - P96 BASSMENT: September event
 - Christmas Craft Fair: November 2 & 3
 - P96 BASSMENT: November event
 - Family Christmas Party: December 13th
 - New Year's Eve Firework: December 31
- i. Summerfest 2024 summary
 - Promocode worked very well with 551 residents using the code to purchase at Early Bird rates
 - Tickets are 94% sold out
 - Preregistration for the Fun Run is at an all time high with 62.
 - The Summerfest event formula is working incredibly well with Village Brewery using our bar set up as the ideal template for community events.
- j. Pickleball summary
 - Two sets of Clinics held in June and July.
 - Casual Drop In List: email Park96@telus.net to be added to the email list
 - Pickleball nets with wheels were purchased in 2023

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- Court Resurfacing quote for just Multipurpose court was \$33,956 to change the court position from east/west to north/south
 - Waiting for the Reserve Fund Study to prioritize Park upgrade schedule
 - Pickleball tournament Friday, July 19
 - k. Tennis summary
 - Spring and Summer Lessons are running
 - Friday Night Tennis Social Club: all are welcome
 - Spots available in Junior Summer Camps & Summer Monday Night Cardio
 - Quote was received from TOMKO for a court resurfacing for \$39,577
 - l. Disc golf summary
 - Disc Golf League runs on Tuesday nights (Open to residents and one non-resident guest per resident)
 - Space Race Disc Golf Tournament will be in October (Open to residents and non-residents)
 - The Office has discs and bags for sale
 - Plans to improve / make changes to a few holes to refresh the course
 - m. Summer camps
 - Happy Hollow Day Camp – learn to run a haunted attraction
 - SLP Summer Camp: Designed for neurodivergent kids
 - Alien In-Line Skating Camp: Learn to rollerblade
 - Reptile Camp: everything creepy crawlies
 - Tennis Camp: Tennis is a lifelong skill
 - Play Days Day Camp: Bike the neighbourhood
- 8) 2024 Business
- a. Joe Grant (Treasurer) presented to budget for 2024
 - b. Revenue in 2023 was \$571,5999 with \$539,345 in Expenses
 - c. Budget for 2024 is \$595,985 in Revenue with \$564,647 in Expenses.
 - d. The target is to have \$30k available for Reserve Fund investment
 - e. The Park's major goals for 2024 are to complete the website, implement branding, complete the Reserve Fund Study and undertake a refresh of the Basement to encourage rentals and improve the acoustics for Live Music.
 - f. The Reserve Fund Study is a report intended to study the condition of the Park's assets and forecast maintenance and replacement cost of those assets. The last lifecycle study was conducted in 2017.
 - RFS includes a lifecycle study of all major facilities of the park
 - Estimated maintenance and replacement costs over 30 years
 - Recommends funding program to maintain our reserve fund
 - 5 Year Planning Committee will evaluate the recommendations and develop a funding plan



9) Election for the Board of Directors for 2024-2025

- a. The following slate of Members from the Board of Directors has agreed to let their name stand for re-election:

Neil Burns	Mandy Campbell
Jessie Drevenak	Kerry Cooper
Chris Fenton	Lisa Gallant
Joe Grant	Richard Outtrim
Madeleine Phaneuf	Marco Rivas
Cory Wright	

- b. Additional nominations

- Michelle Haist
- Brad Schaal
- Steve Carey
- Samantha Mykes

This would make a full board.

MOVED by Neil Burns and SECONDED by Cory Wright to accept the current Board of Directors with four new nominees.

Voted For 33/0 Voted Against/CARRIED

10) Adjournment

MOVED by Joe Grant and SECONDED by Jim Haycock to adjourn the meeting at 8:00 PM

Meeting Chairman:

(Chris Fenton – President)

Recording Secretary:

(Richard Outtrim – Secretary)